

RESIDENTIAL TENANCY APPLICATION FORM

Please fully complete each page of this application form for your application to be processed.

PROPERTY INFORMATION / TENANCY REQUIREMENTS

Address of Property: _____ Rent: \$ _____ Per Week _____
 Length of Tenancy: _____ Months Commencement Date: ____ / ____ / ____ Have you viewed the home? YES / NO (please circle)

APPLICANT INFORMATION

APPLICANT 1					APPLICANT 2				
Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Dr <input type="checkbox"/>	Other <input type="checkbox"/>	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Dr <input type="checkbox"/>	Other <input type="checkbox"/>
Surname:			Given Name:		Surname:			Given Name:	
Date of Birth: ____ / ____ / ____					Date of Birth: ____ / ____ / ____				
Home Ph: _____			Work Ph: _____		Home Ph: _____			Work Ph: _____	
Mobile Ph: _____					Mobile Ph: _____				
Email Address: _____					Email Address: _____				
Drivers Licence No: _____			State of Issue: _____		Drivers Licence No: _____			State of Issue: _____	

OCCUPANCY DETAILS

Name & Ages of those who will be permanently residing in the property.

1. _____	2. _____
3. _____	4. _____
5. _____	6. _____

PAYMENT DETAILS

How will you pay your bond? Own Funds Borrowed Funds SA Housing Trust
 How will you pay your initial rent? Own Funds Borrowed Funds SA Housing Trust

100 POINT ID CHECK

This application will not be processed until the 100 points of identification is achieved by the applicant.

Photo Identification <input type="checkbox"/> (50 points) e.g. Drivers License, Proof of Age Card	Last 4 Rent Receipts <input type="checkbox"/> (50 Points)
Passport <input type="checkbox"/> (40 Points)	Reference From Owner/Landlord <input type="checkbox"/> (20 Points)
Proof of Income <input type="checkbox"/> (30 Points) e.g. Payslip, Centrelink Statement, Bank Statement	Utility Bills <input type="checkbox"/> (10 Points)
Copy of Birth Certificate <input type="checkbox"/> (10 Points)	Current Motor Vehicle registration <input type="checkbox"/> (10 Points)

APPLICANT QUESTIONS	APPLICANT 1	APPLICANT 2
Are you a smoker?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Do you have any other applications pending?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Do you currently own your own home?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Do you plan on purchasing a home in the future?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you had any previous tenancies terminated?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you in any debt to an Agency or Housing SA?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you been refused for a rental property?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
Is there anything that could affect the payment of your rent?	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

DETAILS OF ANY PETS (PLEASE INCLUDE BREED, AGED, SEX & COUNCIL REGISTRATION NO):

- 1.
- 2.
- 3.

EMPLOYMENT INFORMATION

APPLICANT 1	APPLICANT 2
Your Occupation:	Your Occupation:
Current Employer/Company:	Current Employer/Company:
Contact Name:	Contact Name:
Contact Ph:	Contact Ph:
Length of Employment:	Length of Employment:
Weekly Net Income: \$	Weekly Net Income: \$
Centrelink (if applies) \$	Centrelink (if applies) \$

CURRENT / PREVIOUS RENTAL DETAILS

APPLICANT 1	APPLICANT 2
Current Address:	Current Address:
Current Landlord / Agent:	Current Landlord / Agent:
Contact Ph:	Contact Ph:
Current Weekly Rent: \$	Current Weekly Rent: \$
Duration at Address:	
Previous Address:	Previous Address:
Previous Landlord / Agent:	Previous Landlord / Agent:
Contact Ph:	Contact Ph:
Weekly Rent: \$	Weekly Rent: \$
Duration at Address:	Duration at Address:

PERSONAL / BUSINESS REFERENCE DETAILS

APPLICANT 1	APPLICANT 2
Name:	Name:
Occupation:	Occupation:
Relationship:	Relationship:
Contact Ph:	Contact Ph:

EMERGENCY CONTACT

APPLICANT 1	APPLICANT 2
Name (not residing with you):	Name (not residing with you):
Address:	Address:
Relationship:	Relationship:
Contact Ph:	Contact Ph:

PRIVACY DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the Owner/Landlord. I declare that all information contained in this application (all pages) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- The owner or the Agent of my current or previous reference;
- My personal referees and employees;
- Any record listings or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agent/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- Communicate with the owner and select a tenant
- Prepare lease/tenancy documents
- Allow tradespeople or equivalent organisations to contact me
- Lodge/claim/transfer to/form a Bond Authority
- Refer to tribunals/courts & statutory Authorities (where applicable)
- Refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

The applicant acknowledges:

1. That the Landlord's insurance will not cover the tenants contents and it is advised the tenants should obtain contents and public liability insurance.
2. That the terms and conditions were available at the time of applying as these form part of the Tenancy Agreement.
3. That upon being advised of approval of this application by the agent a legal tenancy agreement will be created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from the reletting as set down by the Residential Tenancy Act 1995
4. The possession of the property will not take place until the Residential Tenancy Agreement is signed by the applicant and a security bond and rent in advance is paid.
5. That unless agreed otherwise the tenant shall be liable for all water costs pertaining to the property as per SA Water calculations. Costs to be calculated on a baily basis
6. That the Landlord has the right to increase rent during the term of a fixed tenancy in accordance with the Residential Tenancy Act 1995
7. That the applicant agrees to pay rent by internet transfer, personal cheque or money order. Rent cannot be paid in cash into our office.

If accepted for this property, the Applicant/s agree NOT to use the property for any business or commercial use.

I/we acknowledge that the inside of the premise are to be smoke free.

Please Initial:

APPLICANT 1	APPLICANT 2
Name:	Name:
Signature:	Signature:
Date:	Date:

Direct Connect can help arrange for the connection or provision of the following utilities and other services:



- Electricity Gas Phone Internet Pay TV
- Insurance Removalist Truck or van hire Cleaners

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



This is a FREE service that connects all your utilities and other services.

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date